

Asbury United Methodist Church

Job Description for Praise Band Leader

General Job Description

The Praise Band Leader is responsible for the modern music program of Asbury's worship service and all extra church functions and/or services that lead itself to that style of music. The Praise Band Leader shall view the role of modern music as enhancing the ministry of the worship experience. A knowledge and use of both faith-based and secular music is helpful in integrating the general public into worship.

Job Relationships

The Praise Band Leader shall:

1. Be supervised by the Lead Pastor.
2. Be accountable to the supervisor and Staff-Parish Relations Committee.
3. Develop and maintain an effective working relationship with the members of the band.
4. Coordinate as needed with other music ministries and their leaders (Chancel Choir, Children's Choir, Bell Choir, etc.)

Job Qualifications

The Worship Band Leader shall:

1. Be committed to Jesus Christ and let that commitment be apparent through this ministry.
2. Complete child safety training as required by the United Methodist Church Child Safety Policy and Procedures.
3. Maintain Safe Gatherings certification with the Missouri Conference of the United Methodist Church.
4. Be committed to the values, mission and vision of Asbury UMC.
5. Provide authorization to Asbury UMC to conduct background checks as necessary.
6. Have a solid background in music, including:
 - a. Be able to read and interpret music.
 - b. Play an instrument.
7. Have experience in directing a group of musicians and vocalists.
8. Have knowledge and appreciation of a variety of Christian music.

9. Have experience in operation of sound systems.
10. A college degree is preferred, but not required.

Job Responsibilities

The Praise Band Leader shall:

1. Work with the musicians and vocalists to achieve an understanding of the technical aspects of a piece of music.
2. Interpret the music for the band to create a feeling for the message of the music and to communicate that message to the congregation.
3. Create the necessary charts and music sheets in a variety of keys.
4. Ensure that song lyrics are correct on the church A/V projection system.
5. Incorporate new songs on a regular basis.
6. Recruit and assimilate interested persons into the band. Supervise band members to insure their responsibilities are being fulfilled.
7. See that the band is assembled and prepared prior to the service.
8. Conduct regularly scheduled rehearsals in an efficient manner.
9. Arrange for replacement or substitution of members of the band when necessary.
10. Develop, supervise, nurture, and/or encourage new music ministries and support leadership of such programs.
11. Accompany the band when/if they perform outside the church.
12. Perform any necessary maintenance of band equipment to include the sound system.
13. Plan and budget for band equipment upgrades and repairs.
14. Attend meetings as directed by the supervisor.
15. Perform other duties as directed by the supervisor.
16. Jointly with the supervisor, develop professional and ministry goals and review them regularly with the supervisor. This review shall occur at least annually.
17. Maintain a record of hours worked.
18. Maintain and report ministry statistics as directed by the supervisor.

Job Schedule and Compensation

1. The supervisor will set the work schedule. The Praise Band Leader is expected to be present at all rehearsals and 10:30 a.m. worship services unless given prior approval by the supervisor.
2. This position will require 5 hours per week.
3. All absences must receive the prior approval of the supervisor.

4. The salary shall be recommended by the Staff-Parish Relations Committee and approved by Mission Vision.
5. The employee's portion of Social Security and Medicare contributions will be deducted from the employee's monthly pay. The church shall pay Worker's Compensation Insurance premiums as well as the Employer's portion of Social Security and Medicare contributions. In addition, any required Federal and/or State income taxes will be deducted from the employee's monthly pay.
6. There shall be a probationary period of ninety (90) days beginning at the commencement of employment.

Adopted: May, 2023